# These questions relate to your social media posts.

The questions take 15-20 minutes to answer. We need your responses within 48 hours.

If you don't answer these questions within 48 hours, the world won't end... but it may cause a (non-refundable) delay to your plan start-date.

#### IMPORTANT:

▲The moment you submit this questionnaire, we start work on your first month of posts

Any information sent over after you submit this questionnaire will not be used in your first month of posts.

# Your business

four Website	
	1
elect Your Industry	
Accounting	¥
to you sell to other businesses (B2B) or directly to consumers (B2C)?	
828	~
you sell to both, tell us who you mainly sell to.	
fow should we refer to your business in your posts?	
E.g. My business is called 'The Drywater Project'. Please refer to us as 'Drywater' in our posts	
should we use the full trading name or an abbreviation? Please type above how we should refer to your business name within your social media posts.	
fell us about your business and the products or services you sell.	
fell us more about who you are marketing to on social media.	
Your Competitors	
fell us about your competitors. Who are they? Note down at least 5 competitor company names.	
competitor' is a company which offers a similar product or services to your business and shares your potential customer base.	
Oo you have a USP (Unique Selling Point) that differentiates you from your competitors, and how can we highlight your USP in your posts?	
Your brand	

Should we use 'we/our' or 'l/my' when referring to your business?

We/Our ("Check out our amazing recipe selection online! We have just posted a delicious carrot cake recipe.")

Describe your 'brand voice'. Select the FOUR most applicable traits.

Nothing selected

Does the wording on your website accurately reflect your brand tone of voice?

Please tell us more about your 'brand voice'. You can share examples of the tone of voice you'd like us to use in your posts, either by writing in this box or including links to examples.

Are there any businesses in your industry that you think do social media really well? If yes, please note them here:

# Nearly there!

## In case you're lagging, here's a tub of adorable kittens:



# Your posts

We create two types of posts for you:

- 1. Promotional posts
- 2. Topical posts

## Let's start with Promotional Posts:

Promotional posts talk about your business, highlight your products & services and link back to your website.

### Here is an EXAMPLE of a Promotional Post crafted for a client in the finance industry. (Your posts will be bespokely crafted for youl)

Unlike many other financial advisers, we don't take a percentage commission on the wealth we generate for you. Instead, we have just one flat monthly or yearly fee - making sure our financial advice comes at a lower cost but no less high quality.

Want to find out more about what we do? Check out our site:

#### https://lnkd.in/gEvVCXK

#FinancialAdvice #FinancialWellbeing



We recommend ONE promotional post per week. Please select how many promotional posts we should create per week for you?

1 per week (recommended)	~
Which specific products/services should we highlight in your promotional posts?	

#### Next, let's talk about Topical Posts:

Topical posts highlight industry relevant topics and are designed to engage and inform your audience. They do not link back to your website.

### Here is an EXAMPLE of a Topical Post crafted for a client in the finance industry. (Your posts will be bespokely crafted for youl):

Workplace mental health and wellbeing is key to boosting productivity and engagement within your employees, as well as helping you attract and retain the talent you need.

And, with 12.8 million working days lost in the UK last year due to stress, anxiety and depression, it's clear we have a profound problem.

Better lighting, ergonomic furniture and healthier food are just some of the ways to transform your workplace into a happiness hub.

What are the best ideas you've seen or implemented?

Find out more: http://bit.ly/32Yh1kn

#### #EmployeeWellbeing #EmployeeEngagement #Productivity #Workplace



List up to 10 topics that are relevant to your business and would interest your customers.

For example: If you run a social media marketing agency, you might list the following topics: social media tips, Facebook ads, Twitter marketing ideas, small business marketing, how to find new clients, marketing your business online, entrepreneurs

What are the top publications/blogs/websites in your industry? We may link back to these in your Topical Posts.
Please do not list any subscription-only sites or publications hidden behind a paywall. We cannot share these publicly on social media.
Details
Would you like to see any specific hashtags in your posts? (optional)
We research and discover the best hashtags for your brand and use them in your posts on the appropriate social media platform. Leave this blank if you're not sure.
By default, your social media posts will be published in the UK timezone. If your business is not based in the UK, which timezone should we post in? (optional)
Note down ONE time zone only. If multiple timezones are noted, we will use the first one mentioned.
Do you have any specific events, news, or offers coming up in the next 4 weeks that you would like us to post about on your social media pages? (optional)
Please include dates, details and a link to more information.
√ √ √ We will ask you this question again every month just before we craft your next month of posts!
You'll receive your first Monthly Review Form about 3 weeks from now. We send you the form 3 days before we start work on your next month of posts (be sure to complete it promptly!) Use your Monthly Review Form to tell us about new offers and events coming up over the next month, ask us to post about something specific, or give general feedback.
If you can think of anything else we may need to know to work on your social media posts, please note it down (optional)
Images
Can we use images from your website within your social media posts?
Yes
Do you want to share images with us? (Optional!)  Yes
You can share all your images with us now, or a small selection for use in your first month of social media posts. You can always share more images later for use in future months of posts. If we are creating posts for your instagram account then you'll need to share at least 15 images with us.
Share your images
■Please share a <b>PUBLIC</b> link to your Google drive, Dropbox, or OneDrive image folder below.
■Please note, we can only accept images via these methods.
Paste your PUBLIC image folder link here
***The link must be public so our entire team can access it. Unfortunately we cannot accept images in any other format.***
Tick here to confirm that your image folder link is PUBLIC (ie. it can be accessed by anyone who clicks it)

Please be aware that if you have shared a link that is NOT public this may cause delay to your plan start-date.

If you are having trouble sharing your images please contact support@100poundsocial.com ASAP to avoid a non-refundable delay to your plan start-date. If you've indicated that you want to share images, we cannot start working on your plan until we've received your image folder link.

Can we share your social media page links with potential clients who want to see examples of our work?

Yes

How did you hear about us?

Facebook

Review